



Steve Troxler
Commissioner

**North Carolina Department of Agriculture
and Consumer Services**
Food and Drug Protection Division

Joseph W. Reardon
Director

Commercial Feeding Stuffs and/or Canned Pet Food Registration Instructions

- The application form is available on this website, www.ncagr.com/fooddrug/feedprog.htm, or by calling 919-733-7366. It should be completed in its entirety. A copy will be returned once registration is completed, and it will serve as your certificate of registration for the year.
- A label, guarantee tag or facsimile for each product listed **must** accompany the application. The application cannot be processed until the labels are received. If labels do not accompany the registration application, it will be returned and then become subject to delinquent registration penalties.
- The registration fees are based on the size of the product being sold and are provided on the registration form. Checks must be made payable to the North Carolina Department of Agriculture and Consumer Services (NCDA&CS).
- List the complete name of each product being registered. Be sure that each product has the registration fee listed beside the product. This will assist us in processing the application. If your firm has the products on a computer printout or other document, this can be attached to the registration form and sent in lieu of rewriting on our form. Again be sure and indicate the registration fee for each product.
- Please number the labels submitted with the registration application to correspond to the numbers on the registration form or on your sheet to avoid confusion. This will be greatly appreciated by our office.
- All canned (in cans or hermetically sealed containers) feeds and feeds sold in amounts greater than five pounds in North Carolina must have a permit number in order for registration to be complete. The permit application form can be found on this website. If you have questions regarding this permit application, contact Randi Barham, Auditor, at 919-733-2113, ext. 250.
- Mail your registration application, labels and permit application (if applicable) to the **Feed Section, Food and Drug Protection Division, North Carolina Department of Agriculture and Consumer Services, 1070 Mail Service Center, Raleigh, NC 27699-1070.**
- Feeds being sold in North Carolina without being registered must pay the delinquent registration fee. A form for this is provided on this website. The fee is \$30.00 per product.
- All registrations expire on the thirty-first day of December of each year. A copy of the feed law of North Carolina along with the regulations can be viewed from this website.

If you have questions, feel free to contact Patty Ammons, Administrative Secretary or Jennifer L. Godwin, Feed Administrator, at 919-733-7366.